

Dear Parent,

Welcome to the *Pace Charter School of Hamilton*. In order to assist us in keeping all our students at *Pace* safe & healthy, certain medical information regarding your child is **required** prior to his/her first day of school.

The following forms must be completed and returned as soon as possible:

- **Universal Child Health Record**- completed by Physician- **physical must be within 1 year of the start of school**
- **Health History Questionnaire** – completed by parent.
- **Immunization Record**-An up to date copy from your Physician's office. If you have an exemption, the proper documentation must be provided.

Failure to submit the necessary medical forms may result in your child being excluded from school.

If your child requires the administration of any medication during school hours, please contact the Nurse's Office immediately. **No** medication, prescription or nonprescription can be administered without completion of the proper medical forms.

If there is a specific medical concern you wish to discuss, please feel free to call the nurse's office at 609-599-1212

Sincerely,

Kathleen Reitz, RN, BSN
kreitz@pacecharterschool.org